

LOCAL CHURCH
REPORTING FORM
&
STATISTICAL TABLES

**THE UNITED METHODIST CHURCH
WESTERN PENNSYLVANIA ANNUAL CONFERENCE**

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To the Local Church Treasurers,

I want to thank Pat Morris, Conference Treasurer, for inviting me to include the statistical tables in this helpful manual for local church Treasurers.

Attached you will find three (3) worksheets with instructions from GCF&A. Since these are standardized forms from the denomination they include several extra lines that do not apply to this annual conference. Even though the responsibility for filing these forms rests with the Pastor, I believe the local church Treasurer is instrumental in providing the accurate data required by January 31 each year.

The data required for Table I comes from numbers collected throughout the year by the local church Membership Secretary. The data required for Table II comes from local church Treasurer expense reports. And the data required for Table III comes from the local church Financial Secretary income reports. Keeping track of the expenses separate from income, by different officers in the local church is an important check and balance for keeping the financial records secure. My recommendation to the Pastors is to distribute copies of these three forms to the three local church officers to collect the data.

In filling out Table II, I am frequently asked two questions. The first, why aren't the numbers required the same as other reports like the local church budget or audit report? The reason the numbers are different is because these forms fulfill a different purpose so the questions must be different.

The second frequent question is which lines does Western PA Conference need from the local church? For example, the Mission Share/Apportionment figures are filled in by the Conference Controller, so they are unnecessary for the local church to fill in and do not appear online in the Table 2 form.

Line 48 & 49 Other benevolences paid directly by local church to agencies are not UM offerings paid to the conference Treasurer and reported above by conference treasurer/controller.

Line 51 direct-billed clergy non-health benefits are all Pension and benefits funds paid directly by the local church to/for and in behalf of all Pastors.

Line 52 direct-billed clergy health benefits are Hospitalization coverage paid by church combining pastor with all associates under appointment.

Lines 53-64 follow the denominational form instructions. The expenses are divided between Program, Operating and Building in a general way. My Rule of Thumb is to include all local church expenses somewhere on the form but include them only once.

Line 65 Grand Total Paid is computed in the spring after the Conference Controller closes the conference books. The local church can then print the entire Table 2 from the website for their files.

If you have questions about filling out the statistical tables, contact me by email or phone listed above. Thank you for your assistance in completing the annual statistical tables found each year in the *Official Journal*.

John R. Wilson
Conference Secretary
Western PA Conference



MEMBERSHIP & PARTICIPATION

Table 1 of the Local Church Report to the Annual Conference
The General Council on Finance and Administration of The United Methodist Church
2009-2012 Quadrennium - Revised 5.26.09

Conference Church No. _____

GCFA Church No _____

Employer Identification No. (Federal Tax ID No.) _____

State _____

Pastor _____

County _____

Church _____

Charge _____

District _____

Reports for the year ending December 31, _____, or for the period _____ to _____

FEDERATED/COMMUNITY CHURCHES: Report only that part of the membership belonging to the United Methodist Church

- 1. Total professing members reported at the close of last year 1) _____ +
Enter here the figure reported on Line 9 of last year's Local Church Report. Do not use this line to correct the previous year's report. If possible, this line should be provided by the annual conference statistician.
- 2.a. Received this year on Profession of Christian Faith 2.a) _____ +
- 2.b. Restored by affirmation 2.b) _____ +
- 2.c. Correct previous year's reporting errors of total professing membership numbers by addition 2.c) _____ +
- 3. Transferred in from other United Methodist churches 3) _____ +
- 4. Transferred in from non-United Methodist churches 4) _____ +
- 5.a. Removed by Charge Conference action 5.a) _____ -
- 5.b. Withdrawn from Professing Membership 5.b) _____ -
- 5.c. Correct previous year's reporting errors of total professing membership numbers by subtraction 5.c) _____ -
- 6. Transferred out to other United Methodist churches 6) _____ -
- 7. Transferred out to non-United Methodist churches 7) _____ -
- 8. Removed by death 8) _____ -
- 9. Total professing members reported at the close of this year 9) _____ =
Enter here the figure reported from calculating 1+(2.a+2.b+2.c+3+4)-(5.a+5.b+5.c+6+7+8)=9. Affiliate, associate, and baptized members (who have not yet become professing members) should not be counted as professing members.

On the following lines report for each member the racial/ethnic group with which she or he identifies, or to which she or he is regarded in the community as belonging. Each member should be included in only one group. The total number of membership in 9.a to 9.g must equal the total entered in line 9.

- 9.a. Asian 9.a) _____
Members with origins and/or heritage in any of the indigenous peoples of Asia, Southeast Asia, or the Indian Subcontinent. This area includes but is not limited to Bangladesh, Cambodia, China, India, Indonesia, Japan, Korea, Laos, Malaysia, Myanmar, Pakistan, Philippines, Singapore, Sri Lanka, Taiwan, Thailand, and Vietnam.
- 9.b. African American/Black 9.b) _____
Members with origins and/or heritage in the Black African racial groups of Africa, the Caribbean, or North, Central, or South America who identify themselves as "African American" or "Black."
- 9.c. Hispanic/Latino 9.c) _____
Members of Central American, Cuban, Mexican, Puerto Rican, South American, or Spanish culture or heritage, regardless of race.
- 9.d. Native American 9.d) _____
Members who are Alaskan Native, American Indian, Eskimo, and/or whose heritage is in any of the indigenous peoples of North America, and/or who maintain cultural identification through tribal affiliation or community recognition.
- 9.e. Pacific Islander 9.e) _____
Members with origins and/or heritage in the Pacific Islands, including Fiji, Guam, Hawaii, Samoa, and Tonga.
- 9.f. White 9.f) _____
Members with origins and/or heritage in any of the peoples of Europe, the Middle East, North Africa, or the former USSR.
- 9.g. Multi-Racial 9.g) _____
Members with origins and/or heritage in two or more of the other six categories.

Report the number of male and female professing members. The total of the numbers entered in these two spaces must equal the total in line 9.

- 9.h. Female 9.h) _____
- 9.i. Male 9.i) _____

- 10. Average attendance at all weekly worship services 10) _____
Report average combined attendance at all services held on a weekly basis as the primary opportunity for worship. If the church has worship services attended primarily by persons who do not attend on Sunday morning, attendance at those services should be reported. Count all persons (including children) who participate in part of any of these services.
- 11. Number of persons baptized this year (all ages) 11) _____
- 12. Total Baptized Members who have not become Professing Members 12) _____
Report all persons who are baptized members of the church, but have not yet taken the vows of professing membership. DO NOT INCLUDE persons who have been removed from professing membership (by withdrawal or charge conference action), though they remain baptized members.
- 13. Number of other constituents of the church 13) _____
Report the number of all unbaptized children, church school members, and others who are not members of the church but are in relationship with the congregation and for whom the local church has pastoral responsibility. These persons should be recorded in your church's Constituency Roll.
- 14. Total enrolled in confirmation preparation classes this year 14) _____
Report the number of persons of all ages who have participated in confirmation preparation classes during the year. If they were confirmed and joined, these persons should also be reported on line 2.a.

15-19. PARTICIPANTS IN CHRISTIAN FORMATION GROUPS AND OTHER SMALL GROUP MINISTRIES

Enter on these lines the total number of persons who have been participating significantly in any and all of the church's Christian formation groups. **Count participants only once, even if they participate in more than one group.** Christian Formation Groups are primarily Sunday morning groups, but may also include other classes and small groups that enhance participants' knowledge and experience of the Bible, spiritual life, and Christian nurture (§256.1a-d). Include groups sponsored by other agencies (Scouts, etc.) only if wholly integrated with the church's education ministry.

- 15. Number of CHILDREN in all Christian formation groups and other small group ministries..... 15) _____ +
Generally the term children refers to ages 0-11. Include any children in this age range serving as leaders.
- 16. Number of YOUTH in all Christian formation groups and other small group ministries 16) _____ +
Generally the term youth refers to ages 12-18. Include any youth in this age range serving as leaders.
- 17. Number of YOUNG ADULTS in all Christian formation groups and other small group ministries 17) _____ +
Generally the term young adult refers to ages 19-30. Include any young adults in this age range serving as leaders.
- 18. Number of OTHER ADULTS in all Christian formation groups and other small group ministries 18) _____ +
Generally the term other adult refers to ages 31 and older. Include any adults in this age range serving as leaders.
- 19. TOTAL number of persons participating in Christian formation groups 19) _____ =
Report here the total participants in all Sunday church groups and other groups which form individuals as Christian disciples by totaling lines 15-18.

20. Average weekly attendance (all ages) in Sunday Church school 20) _____
Report here the TOTAL average weekly attendance figures for sessions of all education classes and groups that meet in Sunday Church School groups.

21. Number of persons (all ages) active in covenant discipleship groups 21) _____
Report here the total number of persons in small groups who meet weekly for accountability and support based on a mutually agreed covenant (see the General Rules (§101) or the General Rule of Discipleship (§1118.2.a) for examples).

22. Number of participants in Vacation Bible School 22) _____
Report here the number of individual students attending the church's Vacation Bible School, or similar activity, including Vacation Bible Schools conducted in cooperation with other churches.

23. Number of ongoing classes (all ages) for learning in Sunday Church School..... 23) _____
Report here the total number of classes for learning held each week in Sunday Church School through all or most of the year.

24. Number of ongoing classes for learning (all ages) other than Sunday Church School. 24) _____
Report here the total number of classes held each week at times other than Sunday Church School, including small groups that meet in places other than the church building for learning purposes.

25. Number of short-term classes and groups (all ages) for learning..... 25) _____
Report here the total number of classes or groups for learning that meet less than all or most of the year. Include here Disciple Bible Study classes.

26. Membership in United Methodist Men 26) _____
Report here the total number of members in the local organization as reported by the president.

27. Amount paid for projects (UMM) 27) _____
Report amounts paid for local church and community projects or programs, or for other projects and programs selected by the group.

28. Membership in United Methodist Women 28) _____
Report here the total number of members in the local organization as reported by the president.

29. Amount paid for local church and community work (UMW) 29) _____
Report amounts paid for local church and community projects or programs, or for other projects and programs selected by the group. DO NOT INCLUDE money sent by UMW to the district or conference treasurer for United Methodist Women's work.

30.a Number of UMVIM teams sent from this local church 30.a) _____
Report ONLY those teams affiliated with United Methodist Volunteers in Mission

30.b Number of persons sent out on UMVIM teams from this local church..... 30.b) _____
Report ONLY those persons sent out with teams affiliated with United Methodist Volunteers in Mission

31.a Number of other mission teams sent from this local church 31.a) _____
Report those teams sent out for mission not affiliated with UMVIM. These may include teams that build homes, distribute goods and services to meet human need, participate in building projects, evangelize to populations, or are otherwise engaged in work on a short-term basis for specific missional project(s) or purposes. DO NOT INCLUDE any groups reported on 30.a.

31.b Number of persons sent out on other mission teams from this local church 31.b) _____
Report those persons sent out with teams for mission not affiliated with UMVIM. These may include teams that build homes, distribute goods and services to meet human need, participate in building projects, evangelize to populations, or are otherwise engaged in work on a short-term basis for specific missional project(s) or purposes. DO NOT INCLUDE participants of groups reported in 30.b.

32. Number of community ministries for daycare and/or education 32) _____
Enter the total number of different ministries sponsored by your church (i.e. child or adult day care, after school tutoring, summer day camp, preschool/nursery school, moms' day out, youth lock-ins, language schools, etc) that provide daycare and/or educational services and are accessed by the community. DO NOT INCLUDE any ministries reported on 34.

33. Number of persons served by community ministries for daycare and/or education..... 33) _____
Enter here the total estimated number of participants (including members and non-members) for those programs counted in line 32 above.

34. Number of community ministries for outreach, justice, and mercy 34) _____
Enter the total number of different ministries sponsored by your church (i.e. revivals, community events, food banks, homeless shelters, legal services, community nurse, prison ministry) that are offered to the community as a means of outreach, social justice, and/or mercy. DO NOT INCLUDE any ministries reported on 32.

35. Number of persons served by community ministries for outreach, justice, and mercy 35) _____
Enter here the total estimated number of participants (including members and non-members) for those programs reported on line 34 above.



CHURCH ASSETS & EXPENSES

Table 2 of the Local Church Report to the Annual Conference
The General Council on Finance and Administration of The United Methodist Church
2009-2012 Quadrennium - Revised 5.26.09

Conference Church No. _____

GCFA Church No _____

Employer Identification No. (Federal Tax ID No.) _____

State _____

Pastor _____

County _____

Church _____

Charge _____

District _____

Reports for the year ending December 31, _____, or for the period _____ to _____

36. Market value of church-owned land, buildings and equipment..... 36) _____

Enter the estimated market value of buildings, parsonages, and equipment plus the value of parsonage-related assets used in the ministry of the church and the support of its pastor(s). If a parsonage is in a charge of more than one church, list parsonage-related assets only on report of church where parsonage is located. If property is held by a multi-church charge in common (rather than by an individual church) a share of the value should be assigned to each church according to its percentage of total professing membership within the charge unless a specific percentage of commonly-held property has been otherwise designated. A residence not used as a parsonage should be listed on Line 37. Congregations are not obligated to initiate property appraisals in order to provide this estimate.

37. Market value of all other church-owned assets 37) _____

Enter the estimated market value of all other real estate and personal property such as cash, stocks, bonds, trusts, securities, investments belonging to the church, including money raised or donated and held for future building programs or any other special purposes, and all property and other investments not included elsewhere.

38. Debt secured by church physical assets 38) _____

Enter the amount of debt currently held by the church that is secured by church property and assets, such as mortgages.

39. Other debt 39) _____

Enter the total of all debt currently held by the church that is not secured by church property assets, such as credit cards, lines of credits, and lease-to-purchase agreements. The sum of lines 38 and 39 should equal the total debt currently held by the church.

PLEASE NOTE: The amounts reported as expenditures on the following lines (40.b + 41.b-64) should equal the total amount of money spent by the local church for the past year.

40.a Total amount APPORTIONED to the local church for all causes paid to the AC Treasurer 40.a) _____

This amount should include the total for all district, annual conference, jurisdictional, and general church funds apportioned to the local church to be remitted to the annual conference treasurer. This number shall be provided by the annual conference treasurer.

40.b Total amount PAID by the local church for all apportioned causes to AC Treasurer 40.b) _____ +

This amount should include the total given by the local church to the annual conference treasurer for all district, annual conference, jurisdictional, and general church apportioned funds. This number shall be provided by the annual conference treasurer.

41.a Total amount APPORTIONED to the local church for all apportioned causes directly paid to the DISTRICT 41.a) _____

This amount should include the total of all funds apportioned directly by the district. DO NOT INCLUDE any amounts apportioned to the local church to be remitted to the annual conference treasurer.

41.b Total amount PAID by the local church for apportioned causes directly paid to the DISTRICT 41.b) _____ +

This amount should include the total given to all causes apportioned by, and paid directly to, the district. DO NOT INCLUDE any amounts given to the annual conference treasurer for conference apportioned causes.

42. Total amount for General Advance Specials remitted to the Annual Conference Treasurer 42) _____ +

Report the amount paid for all General Advance Special Gifts by the local church. This number shall be provided by the annual conference treasurer.

43. Total amount for World Service Specials remitted to the Annual Conference Treasurer..... 43) _____ +

Report the amount paid for all World Service Special Gifts by the local church. This number shall be provided by the annual conference treasurer.

44. Total amount for Annual Conference Advance Specials remitted to the Annual Conference Treasurer 44) _____ +

Report the amount of gifts to approved Annual Conference Advance specials. This number shall be provided by the annual conference treasurer.

45. Total amount for the Youth Service Fund remitted to the Annual Conference Treasurer 45) _____ +

Report the amount paid for Youth Service Fund by the local church. This number shall be provided by the annual conference treasurer.

46. Total amount of all other funds sent to AC Treasurer for connectional mission and ministry..... 46) _____ +

Report any other non-apportioned funds sent to the annual conference treasurer for connectional mission and ministry not otherwise reported on lines 40.b and 41b-45 including non-apportioned giving to higher education and health and welfare ministries. This number shall be provided by the annual conference treasurer.

47. Total Annual Conference Special Sunday Offerings remitted to the Annual Conference Treasurer 47) _____ +

Report the total paid for annual conference special day offerings. This number shall be provided by the annual conference treasurer.

48. Total amount given directly to United Methodist causes (not sent to AC Treasurer)..... 48) _____ +

Report here monies paid directly by the local church to United Methodist-related institutions and causes. DO NOT INCLUDE any amounts sent to the Treasurer in your annual conference. Those monies should be reported on lines 42- 47.

49. Total amount given to non-United Methodist benevolent and charitable causes 49) _____ +

Report here monies paid directly by the local church to local benevolence or community organizations or to non-United Methodist organizations outside the local church.

50. General Special Sunday Offerings remitted to the Annual Conference Treasurer

On the following lines report the total paid for these six special day offerings. These amounts shall be provided by the annual conference treasurer.

50.a Human Relations Sunday	50.a).....	+
50.b One Great Hour of Sharing	50.b).....	+
50.c Peace with Justice Sunday	50.c).....	+
50.d Native American Ministries Sunday	50.d).....	+
50.e World Communion Sunday	50.e).....	+
50.f U.M. Student Day	50.f).....	+

51. Total amount paid by the local church for all direct-billed clergy non-health benefits 51)..... +
This amount should include the total paid by the local church for ministerial benefits, excluding health. DO NOT INCLUDE any monies paid for the benefits of church staff not serving as a pastor, including those appointed by the bishop to specialized ministries. DO NOT INCLUDE any amounts deducted from clergy salaries and paid on their behalf.

52. Total amount paid by the local church for all direct-billed clergy health benefits 52)..... +
This amount should include the total amount paid by the local church for ministerial health benefits. DO NOT INCLUDE any monies paid for the health benefits of church staff not serving as a pastor, including those appointed by the bishop to specialized ministries. DO NOT INCLUDE any amounts deducted from clergy salaries and paid on their behalf.

53. Total amount paid in base compensation to the pastor 53)..... +
Enter here the total amount of compensation paid by local church to the primary (senior) pastor of the church, as well as any tax-deferred amounts (agreement pursuant to IRS Section 403b), and/or any contributions made pursuant to a salary reduction agreement to a "cafeteria plan" (IRS Code Section 125 plan).

54. Total amount paid in base compensation to all associate pastors assigned by the bishop 54)..... +
Enter here the total amount of compensation paid by local church to the associate pastor(s) of the church, as well as any tax-deferred (agreement pursuant to IRS Section 403b), and/or any contributions made pursuant to a salary reduction agreement to a "cafeteria plan" (IRS Code Section 125 plan).

55. Total amount paid to/for pastor and associate(s) for housing and utilities and/or related allowances 55)..... +
Enter here the total amount paid to/for all pastors for housing allowances and other housing and utility-related allowances including those for light, heat, furniture, garage rental, service costs (yard work, cleaning, etc.), and any normal expenditures incurred to maintain the parsonage. DO NOT ENTER payments on parsonage-related debts, purchase of land, building, remodeling, and major equipment expenditures here. Report those expenses on lines 63 and 64.

56. Total amount paid to pastor and associate(s) for accountable reimbursements 56)..... +
Enter here the total amount paid to all pastors for accountable reimbursements. This includes any reimbursements of expenses incurred by the pastor(s) based upon a written policy and/or agreement of the church and pastor(s) in which expenses are substantiated through receipts or other documentation and must be presented prior to payment by the church. These include expenses for travel, continuing education, books, publications and other expenses related to supporting the ministry and development of the pastor. DO NOT ENTER reimbursements of expenditures made by the pastor for local church programs and operating expenses here. They should be reported on lines 61 and 62 below.

57. Total amount paid to pastor and associate(s) for any other cash allowances (non accountable) 57)..... +
Enter here the total amount paid to all pastors for other cash allowances based upon an agreement of the church and pastor(s). These include allowances for health or other insurance premiums other than those billed or apportioned by the annual conference (reported on lines 40b, 51, and 52), travel, continuing education, books, publications, membership dues, and other allowances related to supporting the ministry and development of the pastor. DO NOT ENTER allowances for expenditures made by the pastor for local church programs and operations here. They should be reported on lines 61 and 62 below.

58. Total amount paid in salary and benefits for Deacons 58)..... +
Report the amounts paid by the local church as compensation and expenses for ordained deacons it employs in specialized ministries. The report total should include base salary, benefits, reimbursements for expenses such as travel, and allowances such as those for utilities and housing. DO NOT INCLUDE non-cash benefits or amounts reported on lines 51-57.

59. Total amount paid in salary and benefits for Diaconal Ministers 59)..... +
Report the amounts paid by the local church as compensation and expenses for consecrated diaconal ministers it employs. The report total should include base salary, benefits, reimbursements for expenses such as travel, and allowances such as those for utilities and housing. DO NOT INCLUDE non-cash benefits or any amounts reported on lines 51-57.

60. Total amount paid in salary and benefits for all other church staff..... 60)..... +
Report the amounts paid by the local church as salaries, housing, benefits, expense reimbursements, and allowances for any lay employees who are not diaconal ministers. DO NOT INCLUDE amounts reported on lines 51-57.

61. Total amount spent for local church program expenses 61)..... +
Report the total of all amounts spent on local church program under the direction of the local Church Council, Council on Ministries, or equivalent body for the purposes of education, witness, outreach, mercy, communication, and other ministries. DO NOT INCLUDE amounts given to support local or national non-United Methodist groups and agencies in their programs. Those amounts should be reported on line 49.

62. Total amount spent for other local church operating expenses 62)..... +
Enter the total of current operating expenses, such as office expense, expenses for property maintenance and insurance, utilities for the church, etc. DO NOT INCLUDE any expenditures already reported on lines 40b or 41b-61.

63. Total amount paid for principal and interest on indebtedness, loans, mortgages, etc...... 63)..... +
Report here all payments on all loans, mortgages, etc. DO NOT INCLUDE principal and interest on money borrowed and repaid within the current fiscal year. This should be reported on lines corresponding to the purpose for which the money was borrowed.

64. Total amount paid on capital expenditures for building, improvements, and major equipment purchases..... 64)..... +
Enter here only amounts paid from contributions, not from loans. Enter any outstanding indebtedness on Lines 38 or 39. Amounts contributed but not paid out (retained for use in future years) should be included on Line 37. Report the cost of new property and buildings, major purchases of new equipment or furnishings (organs or other musical instruments, heating and cooling equipment, kitchen equipment, audio-visual equipment, furnishings) and major renovation. Also include short-term rent.

65. TOTAL AMOUNT PAID BY THE LOCAL CHURCH ON ALL EXPENDITURES (SUM OF LINES 40b + 41b-64) 65)..... =



CHURCH INCOME

Table 3 of the Local Church Report to the Annual Conference
The General Council on Finance and Administration of The United Methodist Church
2009-2012 Quadrennium - Revised 5.26.09

Conference Church No. _____

GCFA Church No _____

Employer Identification No. (Federal Tax ID No.) _____

State _____

Pastor _____

County _____

Church _____

Charge _____

District _____

Reports for the year ending December 31, _____, or for the period _____ to _____

66. Number of households giving to the local church 66) _____

Report here the number of households recorded by name as contributors for the year in support of the annual budget/spending plan and benevolence giving. In cases where individual persons in a household are recorded as giving separately, count each person separately.

Received for annual budget/spending plan

In this section report income for funds used exclusively in support of the annual budget/spending plan. DO NOT INCLUDE funds used for capital improvements or acquisitions (report these on lines 68.a-d) unless they are provided for within the annual budget/spending plan of the local church. DO NOT INCLUDE funds received from connectional or institutional sources and grants outside of the local church (report these on lines 69.a-c). DO NOT INCLUDE income designated for specific benevolent/charitable causes (report these on line 68.d)

67.a. Amount received through pledges 67.a) _____ +

Enter here receipts of funds received toward the payment of pledges, estimates of giving, or other commitments establishing a level of giving toward annual budget/spending plan of the church (for example, a member's payments toward an annual pledge). If your church does not conduct financial stewardship campaigns using pledges, please skip this line.

67.b. Amount received from non-pledging, but identified givers 67.b) _____ +

Enter here this year's receipts from identifiable individuals who have not pledged or provided an estimate of giving in support of the annual budget/spending plan (for example, personal check from a member who did not submit a pledge card in response to the church's stewardship campaign).

67.c. Amount received from unidentified givers 67.c) _____ +

Enter here receipts from unidentifiable individuals used in support of the annual budget/spending plan (for example, loose currency or coins placed in the offering plate).

67.d. Amount received from Interest and Dividends 67.d) _____ +

Enter here funds allocated toward the annual budget/spending plan earned through interest on deposits or dividends from stocks (for example, interest on reserve funds invested in money market accounts used to support the annual church budget).

67.e. Amount received from Sale of Church Assets 67.e) _____ +

Enter here funds allocated toward the annual budget/spending plan from the sale of church-owned assets (for example, the sale of discarded church furniture).

67.f. Amount received through building use fees, contributions, and rentals 67.f) _____ +

Enter here funds allocated toward the annual budget/spending plan from building use fees and related contributions and rentals (for example, fees collected from weddings for building use).

67.g. Amount received through fundraisers and other sources 67.g) _____ +

Enter here funds received in support of the annual budget/spending plan from special fundraisers and any other sources (for example, net receipts from a pancake breakfast used to support the annual budget).

67. Total income for annual budget/spending plan 67) _____ =

Enter here the total sum of 67.a through 67.g

Received for capital campaigns and other designated special projects

In the lines below report income for those funds that are designated exclusively for capital campaigns and other special projects. DO NOT INCLUDE funds reported on lines 67a-67g above.

68.a. Capital campaigns 68.a) _____ +

Enter here receipts from capital campaigns and this year's interest from previous campaign balances (for example, receipts from a building renovation capital campaign).

68.b. Memorials, endowments, and bequests 68.b) _____ +

Enter here receipts from memorials, endowments, and bequests. Include this year's interest or dividends from investments or deposits. Include rents received from physical properties. Include funds from liquidation of assets, but do not include income from interest of dividends re-invested in existing memorials, endowments, and bequests (for example, interest from endowment funds retained in endowment accounts).

68.c. Other sources and projects 68.c) _____ +

Enter here receipts from other sources in support of capital campaigns and special projects (for example, sale of church-owned land held as deposits for future use).

68.d. Amount received for Special Sundays, General Advance Specials, World Service Specials, Conference Advance Specials and other forms of directed benevolent (charitable) giving 68.d) _____ +

Enter here receipts for benevolent causes including Special Sunday offerings, General Advance and World Service special gifts, Conference Advance Specials and other forms of designated donations given by individuals and forwarded by the local church.

68. Total income for designated causes including capital campaign and other special projects 68) _____ =

Enter here the total sum of 68.a through 68.d.

Received from District(s), Annual Conference(s), Jurisdictional Conference(s), General Church and/or other institutional sources outside the local church.

These funds can be used towards operating and benevolence budgets not reported on lines 67.a to 67.g.

69.a. Equitable Compensation Funds received by Church or Pastor 69.a) _____ +

Enter here equitable compensation funds received by church or pastor.

69.b. Advance Special, apportioned, and connectional funds received by church 69.b) _____ +

Enter here advance special funds or apportioned funds received by church (for example, pastor salary support from annual conference funds beyond equitable compensation funds).

69.c. Other grants and financial support from institutional sources 69.c) _____ +

Enter here funds received from other sources (for example, grants received from a foundation in support of the church food bank).

69. Total income from connectional and other institutional sources outside the local church 69) _____ =

Enter here the total sum of 69.a through 69.c.